



FY18 MINUTES

NORTHERN KENTUCKY WORKFORCE INVESTMENT BOARD

Northern Kentucky Area Development District

Tuesday, May 8, 2018

8:30 am

Chairperson Andrew Aiello called the meeting to order at 8:40 am

SELF-IDENTIFICATION OF MEMEBRS

None

MEMBERS PRESENT

Andrew Aiello
Chris Fridel
Michelle Cestaric
Jackie Coleman
Brent Cooper
Dana Dobbs
Fernando Figueroa
Jeff Greelish
Dave Schroeder
Florence Tandy
Kevin Bonhaus
John Baines
Chris Bateman
Ken Shotts
Janet Harrah
Kristie Henry
Ryan Henson
Alecia Webb-Edgington

Staff

Jason Ashbrook
David Klokner
Katie Jo Berkshire Kirkpatrick
Liberty Kordish
Tonia Slone
Barbara Stewart
Dena Shea

MEMBERS EXCUSED

Natalie Cummins
Chad Day
Dave Fleischer
Vera Hall
Polly Lusk Page
Dave Schroeder
Carissa Schutzman
Robert Stafford
Wade Williams

Absent

Tim Donoghue
Brandon Thompson

Guest

Ellen Bates – Brighton Center
Peg Russell – GCTC Adult Ed
Keith Jones – Brighton Center
Correy Eimer – Brighton Center
Jane Myers OET
Natalie Ruppert - KCPL
Melissa Sommer – Brighton Center
Jarrett Spisak – Brighton Center
Wonda Winkler – Brighton Center
Dawn Fogarty - NKCAC

May 8, 2018

Guest

Chris Turley – Job Corps
Talia Frye- Brighton Center
Becky Reynolds - JCTC
Doug Beard - EWDC
Diane St. Onge – State Representative
Ashton Van Gorden – Life Learning Center
Tim Hanner Navigo (Children, Inc.)
H. Arthur – PWC
Joshua Pierce – Education and Workforce
Development Cabinet
Heather Mullins – Brighton Center

APPROVAL OF MINUTES

Janet Harrah moved to approve the **March 13, 2018 and April 9, 2018 minutes**. Alecia Webb-Edgington seconded the motion, motion carried. The Minutes of April 9, 2018 were approved as corrected.

Mission Moment

Ellen Bates from the Brighton Center announced the success of Cara a participant in the Campbell County Detention Center for Women’s Chemical Dependency Program, which the Brighton Center has partnered with to help the women coming out of incarceration to succeed in finding sustainable employment.

ACCOUNTABILITY/TRANSPARENCY and DATA ANALYSIS

Committee Status Reports

Membership & Board Operating

Motion

Michelle Cestaric presented a nomination for Dawn Fogarty (Northern Kentucky Community Action Commission) Michelle Cestaric moved to accept the nomination. Seconded by Rhonda Whitaker, motion carried.

Michelle Cestaric reported on a member engagement plan, which consist of, A Get to Know you moment where one member at each WIB meeting will tell a little something about themselves, and a Signup sheet for opportunities for members to become more involved in helping the WIB staff and the Career Center in different ways.

The first member to participate in the *Get to Know You Moment* was Jeff Greelish. Fernando Figueroa will participate in the next *Get to Know You Moment* at the July 10th WIB meeting.

Program/Youth Committee

Dana Dobbs and Barbara Stewart reported on the recommendations for FY19 WIOA budget request. After the WIB Board takes action it will go to the Local Elected Officials for their approval.

May 8, 2018

Motion

Dana Dobbs moved to approve the recommended Setaside Obligations, Brighton Center as One Stop Operator/ Direct Service Provider, and NKADD in the amounts indicated on the spreadsheet. Second by Ken Shotts, motion carried.

Business Services Committee

Jeff Greelish reported - The Business Services Committee did not have a quorum for the April 18, 2018 meeting. There was a review of the Strategic Plan & Objectives. It was announced that KCC is in the process of updating the employer survey. BSC Committee’s job is to review the current industry sectors for growth or decline and make recommendations.

Talia Frye and Correy Eimer presented an update on the business services they have implemented at the Career Center.

Jason Ashbrook reported on the Economic Impact of the Arapahoe/Douglas Workforce Board in Colorado and the conference call they participated in. There are other conference calls scheduled for May 10th and 11th with the Arapahoe/Douglas WIB in Colorado.

Katie Jo Berkshire Kirkpatrick gave an update on the Career Center expanding their social media presence with Instagram and Pinterest. There was a discussion on the concerns of meeting employment needs in the Transportation/Logistic Sector in our area.

Activity Updates

Annual Awards Luncheon

Barbara Stewart reported – The Annual Awards Luncheon is scheduled for September 11, 2018. The link for the nominees has been sent out. We are still looking for a sponsor or sponsors for a total of \$2,800. Any amount of donation will be accepted.

Regional Workforce Discussion

Andrew Aiello and Barbara Stewart reported the new name of the Regional Workforce Discussion Organization, is “Grow Northern Kentucky”. Their objective is to create workforce strategies for the region. The group has created 5 pillars, Early Childhood Education, College Career Readiness, Adult/Dislocated Worker, Workforce Attraction and Retention, and Employer Practices. The idea is to have a Steering Committee helping to guide the work and an Operating entity of individuals working in those spaces housed at the NKY Chamber of Commerce. The one benefit of this collaboration is the ability to bring funding into the region.

Medicaid/SNAP

Barbara Stewart and Tonia Slone reported. The SNAP E&T/Medicaid Contract has been negotiated and signed. We are on schedule with the time line put in place. The RFP for the Direct Services Provider for Medicaid went out on May 1, 2018, bidders conference on May 15, 2018, all proposals in by June 1, 2018. The staff will review, and then the RFP will go to the Program/Youth Committee to review and take their recommendations to the full WIB Board on July 10, 2018.

May 8, 2018

We will work with the state to establish an hourly rate for their reimbursement.

Kentucky is the first state in the country to roll-out the SNAP E&T/Medicaid program and the Northern Kentucky Workforce Investment Board is the first region in the state. Other regions will follow starting October 1, 2018.

The state is having a community forum at the Radisson in Covington, KY for all community leaders with questions.

Job Corps' Request

Jason Ashbrook reported on Job Corps' Request for office space at the Kentucky Career Center in Covington. Their request is for two full time staff members to relocate to the Career Center in Covington. The NKWIB Board Staff are seeking approval to complete a lease amendment with the City of Covington to add 260 square feet of direct office space (and proportionate share of common space) from city-held space at the Kentucky Career Center of Covington. This additional space will accommodate the two full time Job Corps/Insights Training, LLC staff members. These vacant offices were designated by the City of Covington as 'city held' spaces in late 2013 (not included in the current master lease agreement). The final approval of the additional office space is contingent upon approvals from the City of Covington. Job Corps/Insight Training LLC is participating in the local MOU/IFA. Current local partners under the existing lease agreement include NKADD (EC, Spanning the Gap, SNAP, Brighton Center (WIOA), Goodwill, and Tank. Local partners in the proposed/amended lease agreement include NKADD (EC, Spanning the Gap, SNAP), Brighton Center (WIOA), Goodwill, Tank, and Job Corps/Insights Training LLC. The current lease (NKADD-master lease/local partners) square feet 6,026, and annual rent is \$191,324, Amended lease (proposed with addition of Job Corps) square feet 6,286, and annual rent is \$199,580.

Motion

Brent Cooper moved to approve the amended lease agreement with the City of Covington and NKADD/Local Partners at the Kentucky Career Center, Covington KY. Second by Janet Harrah, motion carried. Andrew Aiello abstained.

Key Performance Indicator

Barbara Stewart reported on Key Performance Indicator Financial Report for FY18. As of March 2018, we are through 75% of the fiscal year and the overall expenditures are 56%.

Programmatic

Jason Ashbrook reported on the Key Metrics that runs through March. There has been a 125% average increase in the target sector (Transportation/Logistics). There has been an increase in job training, and an increase in job placement year -to-date. Amazon is now having hiring events again at the Northern Kentucky Career Center in Covington.

Information Session

Melissa Sommer from Brighton Center gave a brief overview of what Brighton Center is doing Nationally. Melissa spoke about how to identify national trends and how they impact innovation in our region.

May 8, 2018

Rhonda Whitaker gave an update on Duke Energies' Grant Program. The Duke Energy Grant Program has donated \$15,000 to the Career Center, and Brighton Center received \$7,500 for the Youth Partners for Success Program.

ADJOURNMENT –Andrew Aiello adjourn the meeting at 10:14 am.

aa/ds